

Airside Traffic Directives (ATDs) & AVOP Manual Temporary Revision

TR-2026-01

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Subject:	NPS-V South - Location and Procedures Update + Entering J/E Underpass Procedures Update

Documented Changes

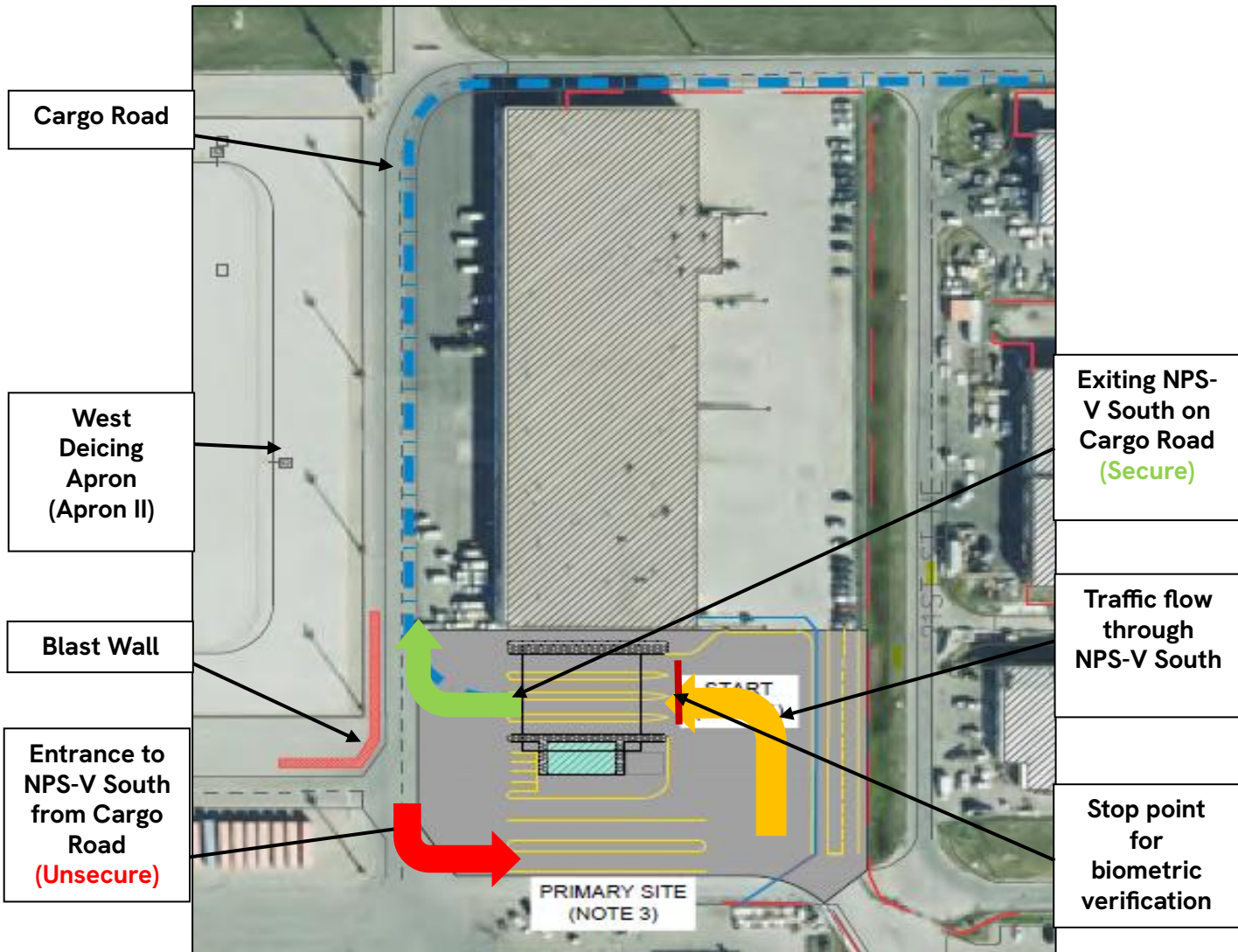
Impacted Section(s):	5.2.1.2 NPS-V South
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To access Apron I from Gate 306A:

- a. Stop prior to Gate 306A Guardhouse to complete biometric checks with the Security Officer.
- b. Once clear, the Security Officer will open Gate 306A. Once the vehicle, and any escorts are through, all vehicle operators MUST STOP just inside Gate 306A and wait for the gate arm to close fully.
- c. From Gate 306A, turn West (left), and continue on the Cargo Road towards the West Deicing Apron (Apron II) area (the Cargo Road speed limit is maximum 30 km/h).

Once airside, or if accessing the NPS-V South facility from an airside area:

- a. Access and continue along the Cargo Road to the NPS-V South facility for screening.
- b. Turn East (left) to enter queuing lanes.
- c. Lane indicator signs will display which screening lane is available for screening.



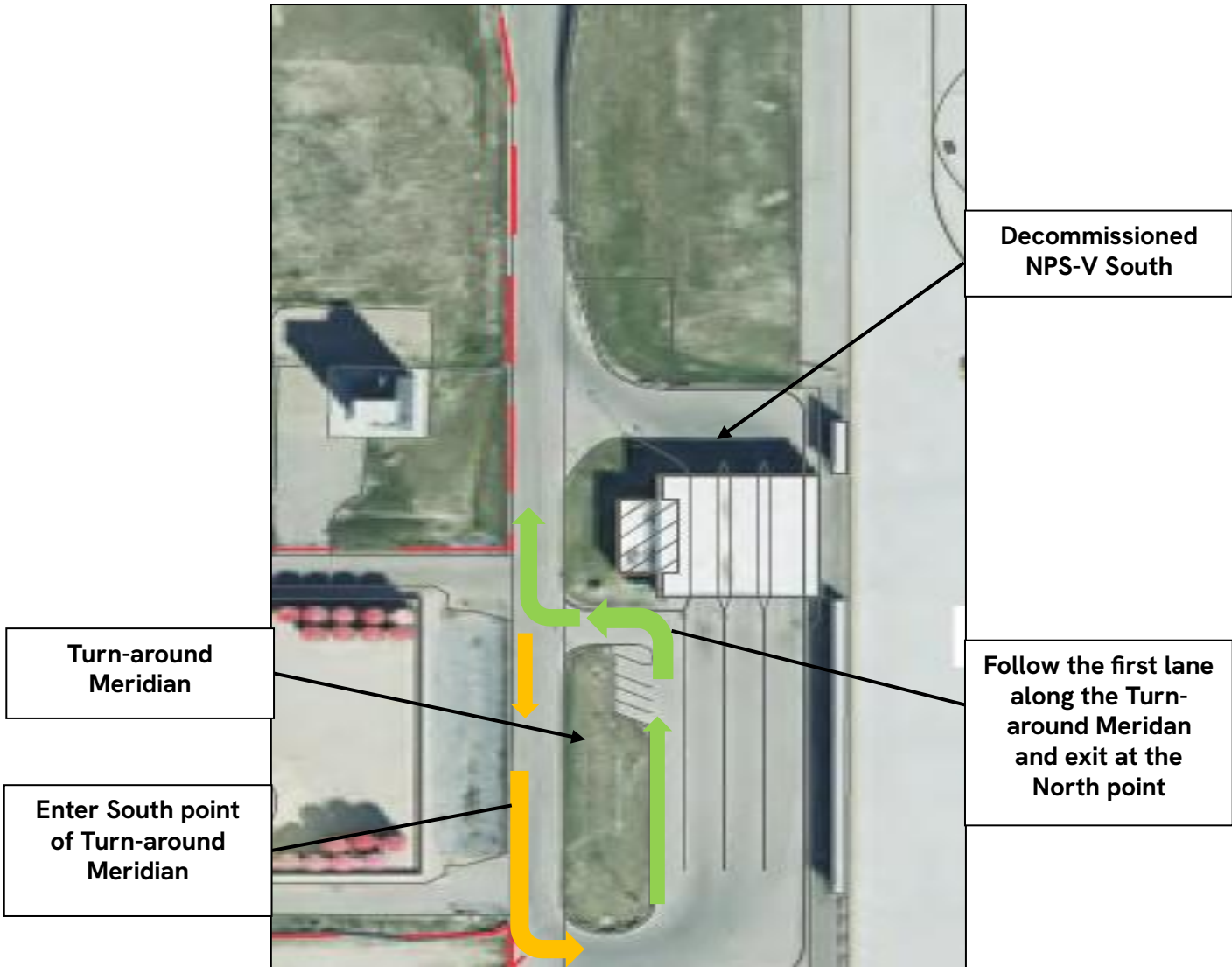
- d. Pull forward to the available screening lane.
- e. At the stop point, wait to have your biometric checks completed by the designated security agent.
- f. Once cleared, drive forward slowly and wait for the gate arm to open fully. The NPS-V speed limit is maximum 5 km/h.
- g. Stop at the stop line or as indicated by Security personnel. Red and green traffic lights will indicate what security checks are required for the vehicle (the Traffic Management System randomly selects vehicles and compartments for screening).

- h. A red light indicates the driver and the vehicle have been selected for screening. All temporary RAIC holders MUST enter the NPS-V facility for security screening, whether or not the vehicle is selected for screening.
- i. Follow the instructions of security personnel to provide access to the selected compartments of the vehicle, then enter the NPS-V building for screening.
- j. After all screening is complete, do not enter the vehicle until cleared to do so by security personnel.
- k. The security personnel will release the gate arm once screening is complete. Wait for the gate arm to open fully.
- l. After completing the screening process, the driver MUST prox their RAIC at the prox reader before leaving the NPS-V facility. Failure to prox the RAIC will deny the driver access to the J/E Underpass and Critical Area, and the driver and any escorts will be required to repeat the entire NPS-V screening process.
- m. Proceed from NPS-V South, merge back onto the Cargo Road, giving way to vehicles already established, and drive East towards the J/E Underpass (speed limit is maximum 30 km/h).
- n. Once screened, vehicles are prohibited from stopping except when adhering to stop signs, stop lines, avoiding aircraft exhaust, or to give right-of-way to aircraft or emergency vehicles.
- o. STOP & prox the card reader to open the gate arm at the entrance to the Underpass. The prox reader is located on the North side of the J/E Underpass and on the driver's side. Failure to scan the prox reader in a timely manner will result in the driver's validation timing out and result in denied access to the Critical Area. Vehicles entering the Critical Area have right-of-way over vehicles that are proceeding Westbound on the Cargo Road in the J/E Underpass tunnel area.
- p. Drivers must ensure the gate arm closes fully behind them after entering J/E Underpass.

Note: No changes to NPS-V South and J/E Underpass escorting procedures.

If Access to J/E Underpass is Denied:

- a. If access is denied, drivers must continue East on the Cargo Road and make a left hand turn at the South point entrance of the Turn-around Meridian, follow the first lane along the Turn-around Meridian, and exit on the North side, giving way to any vehicles already established on the Cargo Road and make their way back to NPS-V South for screening.
- b. Drivers must stop at the stop sign located just before the J/E Underpass and strictly follow the "No Right Turn" sign.
- c. Drivers must give right of way to all screened vehicles entering the J/E Underpass. Once all the screened vehicles have passed through the J/E Underpass security gate arms, drivers can continue West along the Cargo Road and return to NPS-V South to repeat the security screening process.



Note: Gate House 306A and NPS-V South operate independently of each other. Vehicle operators and their passengers are NOT required to go through NPS-V if they only require access to the buildings and the West and East Deicing Apron areas.

Unscreened Drivers from East Airfield Requiring Access to the Cargo Road:

- a. Drivers must stop at the stop sign located just before the J/E Underpass and strictly follow the “No Right Turn” sign.
- b. Drivers must give right of way to all screened vehicles entering the J/E Underpass. Once all the screened vehicles have passed through the J/E Underpass security gate arms, drivers can continue West along the Cargo Road.

Action Required

All YYC Employees, Tenants, and Contractors conducting work airside are required to be familiar with all Temporary Revisions to the 2026 ATD and AVOP Manual and to comply with all updated standards and procedures applicable to their scope of work. Temporary Revisions will supersede documented standards in the ATD and AVOP Manual.

Company leaders and accountable managers are responsible for ensuring their airside personnel are informed of and trained on any changes that affect their operations.